

Dear Advisee:

It is time for Summer and Fall 2010 enrollment. Enrollment begins Monday, March 22, 2010. Course schedules are available online at <http://courses.k-state.edu/schedules.html>. Please come to Bluemont Hall room 13 now to sign-up for an individual 20-minute advising appointment. You will need to have your Wildcat identification number (WID) when you sign up in my enrollment appointment book.

Sign up a couple of days before your assigned enrollment time, plan ahead because your flag will not be raised until 5 pm the day you come in. You must meet with me to have your advising flag raised before you can enroll. Please look up the reference number of the desired course in the course schedule; this will help you in fully completing your pink enrollment worksheet. **If you do not come prepared, we may not have time to finalize your enrollment. If that is the case, you will need to make an additional pre-enrollment appointment. I cannot take time from another student's appointment.**

Advising information is available on the COE web page <http://coe.k-state.edu/ss/acadadvising.htm> Students in the Professional program will find a letter from Dr. Perl that will provide valuable information for completing your degree.

So that we can take advantage of this short appointment, make certain that you can answer as many of the following questions as possible:

1. What requirements do you have left to complete before being admitted to the professional program? _____
2. Have you taken the PPST? _____ If not, when do you plan to do so, _____
3. Which semester do you plan to apply to the professional semester (ATE)? _____
4. What is your area of concentration (elementary) or teaching field (secondary)? _____
5. What UGE requirements do you lack? _____
6. Have you started your volunteer/professional hours? _____
7. Have you thought about these requirements/deadlines as they apply to you: Application to Teacher Education (ATE), Application for Student Teaching, Star form, First Aid/CPR certification, PLT, Subject Assessment Test (content test)? _____

Permission for ENGL 355 may be obtained in English/Counseling building usually the week before spring break. Please refer to a previous email from Diane Murphy for the list of classes for which permission is required.

Make certain that you read previous emails from Diane Murphy (for everyone) and Dr. Michael Perl (for those in the professional program) about special enrollment circumstances that may apply to you.

Everyone should bring the following:

- College of Education Handbook
- **Completed** Pink Enrollment Worksheet
- **Updated** Graduation plan

If you have any questions please contact me at svargas@ksu.edu or on Facebook at **Kansas State COE: Esquivel Advisees**. See you soon!

Sonia ☺